



**KEEFE CO. PARKING CONTRACT PARKING AGREEMENT-D2 LOT**

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>M.I.</b>
<b>ADDRESS</b>		
<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>CELL PHONE</b>		
<b>WORK PHONE</b>		
<b>REQUESTED CONTRACT LOCATION – 431 KELLOGG BLVD. E., ST. PAUL</b>		
<b>REQUESTED CONTRACT START DATE</b>		
<b>E-MAIL ADDRESS</b>		

**AGREEMENT**

Keefe Co. Parking (KCP) requires payment of a one-time \$20 refundable deposit, first month’s rental payment, and signed Credit Authorization Form upon submission of this agreement. Cash payments are accepted on-site only. Credit card payments accepted on-site or by phone upon submission of completed contract to our office by US mail, e-mail (**booth@keefecoparking.com**), or in person. Please read the Conditions for Contract Parking below, and sign and date this contract where indicated.

**CONDITIONS**

1. All monthly renewal payments are made through pre-authorized revolving charges to Licensee’s Visa, Mastercard, Discover, or American Express. Please request a Credit Authorization Form at the parking office.
2. All rejected transactions carry a \$25 administrative fee, so please update our office (**accounting@keefecoparking.com**) as applicable credit card information changes. Any accounts that remain unpaid after the third (3<sup>rd</sup>) business day of any month are subject to suspension/termination of parking privileges. You will be responsible for the payment of all parking fees charged on a daily basis during any such suspension/termination and no credit or refund will be issued for any such payments made thereof.
3. After the initial Thirty (30) days of this contract, contract parking is cancellable by either party upon a Thirty (30) day written notice. No verbal notices will be accepted. Notice of intent to cancel parking privileges can be directed to the address below or sent by email to **accounting@keefecoparking.com**. All cancellation notices are processed at the end of the month for termination of parking privileges. Any cancellation notice received after the First (1<sup>st</sup>) calendar day of the month will be processed at the end of the following calendar month. Failure to provide a full Thirty (30) day written notice will result in your account being charged the next calendar month. Once said notice of termination has been received and parking privileges have expired, you will be responsible for the return of any previously issued hangtag within Fourteen (14) calendar days to be eligible for the refund of your \$20 deposit. Please mail hangtag to the address below. No pro-rating of parking fees will be offered in response to any failure to fully enjoy parking privileges during any portion of any month. This Agreement is contiguous until terminated.
4. There is a Two (2) month minimum term to this agreement. After that time, the term is on a month-to-month basis.

5. KCP may change the contract parking rate, update payment terms accordingly, and add/subtract conditions to this agreement on Thirty (30) days written notice by US mail or e-mail to the address given above. KCP is hereby authorized to send all communications related to this agreement, including rate increase notices, amendments to the agreement, statements, and other related information via e-mail/online notification to the address stated above.
6. Please update KCP of any address or contact information changes on a timely basis. Any such changes can be sent to **booth@keefecoparking.com**.
7. There is a \$10.00 charge to replace any lost hangtag. Damaged hangtags will be replaced free of charge with submission of the damaged hangtag.
8. Hangtag must be displayed at all times. Place hangtag on the lower area of the driver side windshield, on the driver's side dashboard, or on inside rear-view mirror, but please display it in a manner that will not create a safety hazard when driving.
9. KCP reserves the right to temporarily refuse parking at this location as necessary. Temporary parking will be either reassigned to another facility, or any pre-paid parking fees not enjoyed during any such refusal will be refunded or credited on a pro-rata basis.
10. KCP assumes no liability for the loss of, or damage to your vehicle and/or its contents contained within for any reason including, but not limited to, storm, fire, theft, vandalism, terrorism, civil disturbance, collision, or any act of God. KCP shall not be liable for any damage or injury to person or property.
11. Event Parking is Not included in this contract. If event rates are posted, you must either remove vehicle from lot or pay the posted special event rate.
12. Services under this agreement are limited to One (1) marked parking stall per day, and do not include any use as long-term storage without prior consent from KCP.
13. With your signature, you agree not to assign or transfer your interest in this agreement. Any such transfer or assignment shall be void.
14. With your signature, KCP is authorized to charge your Visa, Mastercard, American Express or Discover Card on a monthly basis in accordance with the applicable contract parking rate. Monthly contract parking fees will be advanced to KCP until this agreement is terminated subject to your compliance in serving Thirty (30) day written notice to KCP per SECTION 3 above.

I have read this agreement, fully understand the stated conditions, and hereby accept them as witnessed by my signature below.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return to: Keefe Co. Parking, 145 East 7<sup>th</sup> St, St. Paul, MN, 55101  
 Phone 651-291-1981 Fax 651-665-0219  
 booth@keefecoparking.com

**For Office Use Only**

Agent \_\_\_\_\_ Monthly fee \_\_\_\_\_ (sales tax included)

I.D.# \_\_\_\_\_ Deposit Paid \_\_\_\_\_ D2 LOT