

## **ROBERT ST. RAMP CONTRACT PARKING AGREEMENT**

Keefe Co. Parking (KCP) requires a one-time \$20 refundable deposit, and first month's rental payment upon submission of this agreement. Cash payments are accepted on-site only. Credit card payments accepted on-site or by phone upon submission of completed contract to our office by US mail, e-mail (**booth@keefecoparking.com**), or in person. Please fill-out the Cardholder and Vehicle Information sections below, read the Conditions for Contract Parking on the back of this page, and sign and date this contract where indicated. New monthly contracts are accepted through the Fifth (5<sup>th</sup>) calendar day of each month.

### **CARDHOLDER INFORMATION (PLEASE PRINT CLEARLY)**

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_ M.I. \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CELL PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

REQUESTED START DATE \_\_\_\_\_

### **VEHICLE INFORMATION (PLEASE PRINT CLEARLY)**

	VEHICLE ONE	VEHICLE TWO
YEAR		
MAKE/MODEL		
COLOR		
VEH. LICENSE #		
HANDICAP PERMIT CIRCLE ONE	YES-PERMIT NUMBER NO	YES-PERMIT NUMBER NO

For office use only

AGENT \_\_\_\_\_ CONTRACT # \_\_\_\_\_ START DATE \_\_\_\_\_

MONTHLY FEE (sales tax included) \_\_\_\_\_ DEPOSIT PAID \_\_\_\_\_

## CONDITIONS

1. All monthly renewal payments, if applicable, are due on the first working day of each month. Payment can either be sent to our **main office (145 East 7<sup>th</sup> St, St. Paul, MN, 55101)**, paid in person at the on-site parking office, or through pre-authorized revolving charges to your Visa, Mastercard, Discover, or American Express. To utilize the Revolving Credit Payment Option, please request an authorization form at the parking office, or download it from the website (keefecoparking.com). No invoice will be sent, so please take note of this. There is a Ten Dollar (\$10.00) late fee on any payment received after the Third (3<sup>rd</sup>) business day of each month. Any accounts that remain unpaid after this time are subject to suspension of parking privileges. You will be responsible for the payment of all parking fees charged on a daily basis during any such suspension and no credit or refund will be issued for any such payments made thereof.
2. After the initial Thirty (30) days of this contract, contract parking is cancellable by either party upon a Thirty (30) day written notice. No verbal notices will be accepted. Notice of intent to cancel parking privileges can be directed to the address above or sent to **accounting@keefecoparking.com**. All cancellation notices are processed at the end of the month for termination of parking privileges. Any cancellation notice received after the First (1<sup>st</sup>) calendar day of the month will be processed at the end of the following calendar month. Failure to provide a full Thirty (30) day written notice will result in your account being charged the next calendar month. Once we have received said notice of termination and parking privileges have expired, you will be responsible for the return of any previously issued access card within Fourteen (14) calendar days to be eligible for the refund of your \$20 deposit. Please mail access card to our main address (see above). No pro-rating of parking fees will be offered in response to any failure to fully enjoy parking privileges during any portion of any month. This Agreement is contiguous until terminated.
3. There is a Two (2) month minimum term to this contract parking agreement. After that time, the term is on a month-to-month basis.
4. KCP may change the contract parking rate, update payment terms accordingly, and add/subtract conditions to this agreement on Thirty (30) days written notice by US mail or e-mail to the address given above. KCP is hereby authorized to send all communications related to this agreement, including rate increase notices, amendments to the agreement, statements, and other related information via e-mail/online notification to the address stated above.
5. Please update KCP of any address or contact information changes on a timely basis. Any such changes can be sent to **booth@keefecoparking.com**.
6. There is a \$10.00 charge to replace any lost access card. Damaged access card will be replaced free of charge with submission of the damaged access card.
7. Services under this agreement are limited to One (1) marked parking stall per day, and do not include any use as long-term storage without prior consent from KCP. If you allow the use of your assigned access card to gain entry or exit for 2 or more vehicles concurrently, a passback violation will have occurred, and you will be responsible for the payment of any daily parking fees levied against the extra vehicle or vehicles.
8. KCP reserves the right to temporarily refuse parking at this location as necessary. Temporary parking will be either reassigned to another facility, or any pre-paid parking fees not enjoyed during any such refusal will be refunded or credited on a pro-rata basis.
9. KCP assumes no liability for the loss of, or damage to your vehicle and/or its contents contained within for any reason including, but not limited to, storm, fire, theft, vandalism, terrorism, civil disturbance, collision, or any act of God. KCP shall not be liable for any damage or injury to person or property.
10. With your signature, you agree not to assign or transfer your interest in this agreement. Any such transfer or assignment shall be void.

I have read this agreement, fully understand the conditions contained within, and hereby accept this agreement as witnessed by my signature below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**KEEFE CO. PARKING-ROBERT ST. RAMP  
95 EAST 7<sup>th</sup> STREET, ST. PAUL, MN, 55101  
OFFICE: 651-298-9895  
booth@keefecoparking.com**